



CCE PTO Meeting Agenda
August 16, 2011
5:30-7:00 pm

I.	Welcome and Introductions	5 Min
II.	Reports of Officers	
	a. Principal's Report	5 Min
	b. Teacher Liaison Report	5 Min
	c. President's Report	5 Min
	d. Vice-President's Report	5 Min
	e. Vice-President of Fundraising's Report	10 Min
	f. Vice-Presidents of Communication's Report	5 Min
	g. Treasurer's Report	10 Min
	h. Secretary's Report	5 Min
III.	Report's from Committee Chairs	15 Min
IV.	Upcoming Events	10 Min
	a. Carnival – August 27 th	
	b. Field Day – Sept 9th	
	c. Family Movie Night – 22 nd	
	d. Restaurant Night -TBD	
V.	Unfinished Business	5 Min
VI.	New Business	5 Min

